

St Marychurch Pre-school

Children's safety and security on the premises Policy

Statement of intent

St Marychurch Pre-school maintains the highest possible security of our premises to ensure that each child is safely cared for during their time with us.

Aim

We aim to ensure safety of children by risk assessments and safety procedures.

Method

Children's safety

- We ensure all practitioners employed have been checked for criminal records by an enhanced disclosure from the Disclosure and Barring Service (DBS).
- Adults do not normally supervise children on their own.
- All children are supervised by adults at all times.
- Whenever children are on the premises at least two adults must be present.
- Risk assessments are carried out to ensure children are not made vulnerable within any part of our premises, nor by any activity.

Security

- Systems are in place for the safe arrival and departure of children. The times of the children's arrivals and departures are recorded. Arrival time for a child due in at 9.00 am will be recorded if later than 9.15 am. Times will be recorded for children arriving at the 8.30 am session.
- When welcoming children into the setting or letting them leave, there will always be a practitioner on the door and parents are requested to inform a practitioner before leaving the premises.
- The main entrance door will be locked at all times during a pre-school session.
- The arrival and departure time of adults – practitioners, volunteers and visitors – are recorded.
- Our systems prevent unauthorised access to our premises.
- Our systems prevent children from leaving our premises unnoticed.
- The personal possessions of practitioners and volunteers are securely stored during sessions.
- Safety checks on the premises both indoor and outdoor are made daily, before the pre-school opens.
- Outdoor area is fenced and secured, children are not allowed in the outside area unsupervised.

Personal

- Children are requested to wear stud earrings only whilst at Pre-school.
- Children are requested to wear suitable shoes whilst at Pre-school (no high heels).

Signed: _____

Position: Chairperson

Dated: _____

We aim to provide a safe, stimulating, caring, happy Pre-school where all children and their families are welcome. We provide a curriculum based on the Early Years Foundation Stage using individual children's interest and needs.