

St Marychurch Pre-school

Emergency Policy

Statement of intent

Practitioners at St Marychurch Pre-school are able to take action in the event of an emergency arising, such as a bomb scare, adverse weather, lack of heating, burst pipe, smell of gas, power cut and so on (excluding fire please see fire safety and evacuation policy).

Aim

All practitioners know the procedures for dealing with and locating a safe place for children should an emergency arise.

Methods

- As soon as practitioners are aware of an emergency the pre-school manager or supervisor will instruct practitioners and children to collect their coats and belongings and then proceed to the church.
- The pre-school manager or supervisor will collect the mobile phone and the register containing the children's contact numbers.
- The register will be taken.
- Further advice will be taken from the emergency services if appropriate.
- The parents/carers of the children will be contacted to collect their child, depending upon the advice of the emergency services.
- If a parent or carer is unable to collect their child then the pre-school practitioner will care for their child until their usual collection time.
- In the event that a parent or carer is unable to collect their child due to the emergency, the manager or supervisor will follow the procedure on the non-collection of children policy.
- Ofsted will be informed.
- Should the emergency be due to sickness of a practitioner then bank practitioners who have at least level 3 qualification and who are DBS checked will be called in to work.

Signed: _____

Position: Chairperson

Dated: _____

We aim to provide a safe, stimulating, caring, happy Pre-school where all children and their families are welcome. We provide a curriculum based on the Early Years Foundation Stage using individual children's interest and needs.